



**GUIDELINES FOR THE LLOYD'S REGISTER EDUCATIONAL TRUST
AMERICAS MARITIME TECHNOLOGY
STUDENT OF THE YEAR AWARD 2009-2010**

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&
The Society of Naval Architects and Marine Engineers*

GENERAL GUIDELINES

All papers must be submitted in English **NO LATER THAN MARCH 31, 2010**. To assist authors in preparing papers, the review criteria for the judges' review of papers are summarized below. Compliance with the manuscript formatting guidelines presented in the following sections will minimize delays for authors, judges and staff.

PAPER REVIEW CRITERIA

Each paper is evaluated by three judges selected by The Society of Naval Architects and Marine Engineers (SNAME) and The Lloyd's Register Educational Trust (LRET). Authors should be mindful of the review criteria:

- The text should be written in simple, concise, and effective language.
- The content of the paper should be new or original, deal with issues that are timely and have lasting value.
- Coverage of the subject should be complete, well organized, and supported by understandable and useful tables, figures and references.
- Data presented must be valid and the research methods described should be appropriate for the studies reported.
- Conclusions should be valid, appropriate and properly supported.
- If the paper addresses government policies, programs or procedures, the author should offer conclusions and recommendations in a way that recognizes sensitivities and alternative approaches.
- Papers in which special interests are advocated, papers that are of a commercial nature and papers that deal with subject matter outside the general area of interest of The Society of Naval Architects and Marine Engineers (SNAME) and The Lloyd's Register Educational Trust (LRET) will not be considered.
 - A paper also may be rejected if it describes the properties of a product whose composition or manufacture is not disclosed. Generic names of products and equipment should be used unless the author considers the trade names or manufacturers' names essential to the purpose of the paper.
- The content must not have been published elsewhere.

LENGTH OF PAPERS

The length of each paper **may not exceed 3,500 – 4,000 words** (approximately 16 pages). Note that **3,500 – 4,000 words** is the maximum length; authors are encouraged to keep papers to the minimum length possible and to limit the number of figures and tables, providing only essential information of interest to the reader.

ORGANIZATION OF PAPERS

Submit the manuscript in a single electronic file organized in the following sequence:

- Title page, including submission date, word count, and author names, affiliations, addresses, phone numbers, fax numbers and e-mails;
- Body of paper, with figures and tables embedded in the text, as close as possible to the related text;
- Acknowledgment (if any); and
- References

******PLEASE SUBMIT PAPERS NO LATER THAN MARCH 31, 2010 VIA EMAIL******

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